

## POLICY FOR HEALTH AND SAFETY AT WORK

The object of this safety policy is to provide the framework around which a safe and healthy working environment can be maintained.

It is the policy of this company to place great importance on the health and safety of its employees. The company considers the health and safety of its employees to be a management function equal to that of any other responsibility.

The company recognises and accepts responsibility as an employer, for providing a safe and healthy working environment on the clients premises.

This company recognises and accepts its obligations to ensure that other parties are not adversely affected by the activities of this company.

The company will take steps, so far as is reasonably practicable, to meet its health and safety responsibilities, paying particular attention to:

- \* the safe provision and maintenance of plant, equipment and system of work.
- \* safe arrangements for the use, handling, storing and transportation of equipment and materials.
- \* provision of sufficient information, instruction training and supervision to enable its employees to avoid hazards and contribute positively to their own safety and health at work.
- \* a safe and healthy working environment and safe access to it.
- \* training on the safe use of all chemicals and materials used and the provision of protective clothing if necessary.

A safety policy is unlikely to be successful unless it actively involves the people who work in the company. This company will therefore, seek to ensure effective consultation and communication through safety meetings involving all staff. The company safety policy will be reviewed as appropriate and revisions will be brought to the attention of each member of staff.

It is equally the duty of each employee to work in accordance with the company policy for health and safety at work. Each employee must accept and carry out their responsibilities to:

- \* act to prevent injury to themselves and others.
- \* report any accidents, damage to equipment and potential hazards.
- \* follow the agreed working procedures, including the correct use of safety equipment and protective clothing.

It is the duty of every employee who is required to operate equipment with which they are unfamiliar to make this fact known to their supervisor so that training can be given. It is essential that the principles set out in this safety policy be faithfully applied if accidents and the resultant suffering and loss are to be avoided.

The partners will give full backing to this policy and will support all those who endeavour to carry it out.

*Cleanforce*

S.Lewis  
Officer responsible for Health & Safety